



Redwood Coast Energy Authority

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MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

September 19, 2011
Monday, 3:00 p.m.

I. ROLL CALL

Present: Lana Manzanita, Jay Parrish, Sue Long, Jack Thompson, John Woolley, Shane Brinton, Tom Davies, Sheri Woo

Absent: Linda Atkins

Staff: Matthew Marshall, Kristopher Buihner, Cheryl Clayton

Guests: Jerome Carman-HSU, Alison Talbott-PG&E, Colin Sheppard-Schatz Energy Research Center, Bob Higgons-Humboldt Association of Realtors

II. REPORTS FROM MEMBER ENTITIES

Director Parrish reported that the Bocce Tournament in Ferndale was a success.

III. ORAL COMMUNICATIONS

Allison Talbott reported that the Open House at the PG&E power plant was a success, and Board members can contact Allison if there is interest in taking a tour.

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes of June 20, 2011 Board Meeting

B. Approve attached Warrants

M/S/C: Brinton, Manzanita: approve the consent calendar.

V. REMOVED FROM CONSENT CALENDAR ITEMS

None.

VI. OLD BUSINESS

A. RCEA financial report

Executive Director Marshall provided a financial report and answered board questions regarding the budget, balance sheet, and profit and loss reports. It was agreed that Sue Long would be the member of the board without check-signing authority who would be the first to open and review RCEA's bank statements.

B. Humboldt County General Plan Energy Element

Executive Director Marshall provided the history of RCEA's involvement with the Energy Element of the General Plan. Concerns were raised from Bob Higgons, representing

the Humboldt Association of Realtors, on the capacity RCEA's Comprehensive Action Plan for Energy (CAPE) Draft has to affect local laws, particularly around the potential for any point-of-sale energy-related requirements that could increase housing costs. Colin Sheppard of the Schatz Energy Research Center commented that a distinction should be made between the purchase price of a home and the true total cost of home ownership, which includes monthly utility costs as well as the initial cost of the home. Director Marshall will contact the county planners to clarify their understanding of RCEA's role in any future County decision making.

VII. NEW BUSINESS

A. Schedule for RCEA Regular Monthly Board Meetings

M/S/C: Woolley, Brinton: to move the start time of the regular monthly meetings from 3:00PM to 3:15PM.

B. Bear River Wind Energy Project Discussion

Executive Director Marshall provided an update on the current status of Shell WindEnergy's proposed Bear River Ridge Wind Energy Project. Board Members discussed the way in which RCEA should be involved in answering questions from the public on this subject. It was agreed that RCEA staff would provide factual information while remaining impartial regarding the project while the formal process of evaluating the project progresses.

C. Establish Executive Director Performance Evaluation Process

Executive Director Marshall presented an evaluation template for review by the board. New members will receive a copy of the ED contract for Review and a job description. It was suggested that a closed session be held during the next scheduled meeting to perform the evaluation. Executive Director Marshall will provide responses to questions on the evaluation form.

VIII. STAFF REPORT

A. Executive Director Marshall provided a brief staff report:

- The PG&E Public Goods Charge was not renewed; the eventual impact of this on state programs is not yet known.
- Three interns were hired for the Green Communities program, and will begin working with the Cities' staff to develop greenhouse gas inventories.
- October is Energy Awareness month, and RCEA will be engaging in a variety of outreach activities and events during the month.

IX. ADJOURNMENT

The meeting was adjourned at 4:30 PM.

The next regular RCEA Board of Directors Business Meeting will be held on Monday, October 17, 2011 at 3:15 PM.
