



## Redwood Coast Energy Authority

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### MEETING MINUTES

Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501

October 16, 2006  
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

#### I. ROLL CALL – 3:15

**Members:** City Council Member Dave Meserve (Chair), City of Arcata; City Council Member Doug Strehl, City of Fortuna; City Council Member Bud Leonard, City of Rio Dell; City Manager Jay Parrish, City of Ferndale; Supervisor John Woolley, County of Humboldt

**Absent:** City Council Member Jeff Leonard (Vice-Chair), City of Eureka; City Council Member Dean Heyenga, City of Trinidad; City Manager Wiley Buck, City of Blue Lake

**Staff:** David Boyd, Executive Director; Cheryl Clayton, Program Assistant

**Guests:** None

#### II. REPORTS FROM MEMBER ENTITIES

*None.*

#### III. ORAL COMMUNICATIONS

*None.*

#### IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from August 21, 2006 Board meeting.

B. Approve attached Warrants.

**Motion – Bud Leonard; Second – Jay Parrish; Approved 5-0 Vote**

#### V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

*None.*

#### VI. OLD BUSINESS

A. Staff update on Redwood Coast Energy Watch Partnership implementation

1. Residential Neighborhood Sweeps and Torchieri Exchange

*Director Boyd reported on the progress of the Residential Neighborhood Sweep program element, which is scheduled to begin on Saturday, October 28 in Trinidad*

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*and Sunday, October 29 in Blue Lake. The California Conservation Corps will perform an initial canvass of the targeted neighborhoods and leave door hangers. CCC members will then install CFL's for free during eight "sweeps" (over four consecutive weekends).*

**A.** Approve Sponsor Agreement (CCC-96) and contract with the California Conservation Corps for an amount not to exceed \$10,000 for assistance with RCEW neighborhood sweeps.

**Motion – John Woolley; Second – Jay Parrish; Approved 5-0 Vote**

**2. Small Business Direct Install Program (SBDI).**

*The contract for direct install lighting contractors has received legal review by Nancy Diamond. Director Boyd gave an overview of the program process, and noted that it is intended to target small-medium businesses, with services tentatively scheduled to begin in early November.*

- A.** Approve contract with Kneaper Electric for an amount not to exceed \$100,000 for lighting installation services for the RCEW Small Business Direct Install Program.
- B.** Approve contract with Trinidad Electric for an amount not to exceed \$100,000 for lighting installation services for the RCEW Small Business Direct Install Program.
- C.** Approve contract with Cummings Electric for an amount not to exceed \$100,000 for lighting installation services for the RCEW Small Business Direct Install Program.
- D.** Approve contract with Bailey Electric for an amount not to exceed \$100,000 for lighting installation services for the RCEW Small Business Direct Install Program.
- E.** Approve contract with Ambrosini Electric for an amount not to exceed \$100,000 for lighting installation services for the RCEW Small Business Direct Install Program.
- F.** Approve contract with McKeever Energy & Electric and T. I. Smith Electric (joint venture) for an amount not to exceed \$100,000 for lighting installation services for the RCEW Small Business Direct Install Program.

**Motion – John Woolley; Second – Jay Parrish; Approved 5-0 Vote (all in one motion)**

**3. Public Agency Energy Efficiency Program**

*This program element is not ready for formal roll-out. Anticipated start date is January 2007. RCEA is still clarifying the incentive levels available.*

**4. Workshops**

*PG&E-required Small Business Direct Install Contractor's Training will be held at the Sequoia Park Zoo on October 26, and will be presented by Maria Sanders*

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*(SmartLights) and Tim Holmes (Kenwood Energy). A similar training will be held that afternoon in Fortuna for CCC members involved in the Neighborhood Sweeps. An all-day Small Business Refrigeration workshop is scheduled for November 2 at the Wharfinger Building in Eureka. The instructor will be David Wylie. On-line registration is available on RCEA's web site.*

## **VII. NEW BUSINESS**

- A. Report on Cummins Road Landfill methane gas recovery efforts.  
*Dave Meserve reported that Chevron is interested in locating methane-fueled generators on site, as well as installing a food waste processor for all food waste countywide. There is a contractor interested in pre-processing waste prior to entering the digester.*
- B. Proposition 87  
*Board Chair Meserve reported on the benefits of Proposition 87, which proposes a 1.5-6% tax on all petroleum drilled in the state, with revenues being used to fund various renewable energy and clean air projects. Meserve and John Woolley attended a media event to promote Prop 87 in Humboldt County.*

## **VIII. STAFF REPORT**

- A. David Boyd, Executive Director
  - 1. Staffing Update.  
*The cut-back in staff hours (to 60%, necessitated by the reduction in the PG&E contract) is proving to be unworkable, at least for now during program start-up. RCEA staff cannot maintain a reduced work schedule and meet the program's many demands. Some staff are working extra hours now, and will need to balance their time later.  
RCEA will be again be recruiting part-time interns from HSU. Referrals from Board members are welcome.*
  - 2. Humboldt Solar Neighbors Tour report.  
*The 2006 Solar Neighbors Tour was held on Saturday, October 7. It was noted that public participation may have been down a little from the previous year; however, the event was considered to be a success. Exemplary leadership for this event was provided by RCEA intern Kevin Jensen. A reception is planned for tour hosts and volunteers, to be held at the RCEA office on Friday evening, October 20, from 6:00 to 8:00 p.m.*
  - 3. Fairhaven Tri-Renewable Energy Project update.  
*Other than the site tour last August, organized by Advisory Committee member Moishe Krafchow, there has been no apparent activity on this project by DGES to report.*

## **IX. ADJOURNMENT - 4:42**

***The next regular RCEA Board of Directors Business Meeting will be on November 20, 2006, at 3:00 p.m. (subsequently cancelled).***

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