



# Redwood Coast Energy Authority

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## SPECIAL MEETING MINUTES

Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501

March 6, 2006  
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Matthew Marshall at 269-1700 by noon the day of the meeting.

### I. ROLL CALL – 3:05

**Members:** City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dean Glaser (Vice-Chair), City of Fortuna; City Manager Wiley Buck, City of Blue Lake; City Council Member Mike Dunker, City of Rio Dell; City Council Member Dean Heyenga, City of Trinidad; City Council Member Dave Meserve, City of Arcata; City Manager Michael Powers, City of Ferndale.

**Absent:** Supervisor John Woolley, County of Humboldt.

**Staff:** David Boyd, Executive Director; Maureen Hart, Program Manager; Matthew Marshall, Program Assistant; Budd Dickenson, AARP employee; Cory O'Connor, Intern.

### II. REPORTS FROM MEMBER ENTITIES

*Dean Glaser inquired about the status of the loans RCEA received from Fortuna and Eureka, David Boyd reported that they would be repaid as soon as PG&E reimbursements are caught up, most likely by the end of May..*

### III. ORAL COMMUNICATIONS- None

### IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from February 27, 2006 Special Board Meeting.

B. Approve attached Warrants.

**Motion – Dean Heyenga; Second – Dean Glaser; 7-0 Vote**

### V. REMOVED FROM CONSENT CALENDAR ITEMS - None

Items removed from the Consent Calendar will be heard under this section.

### VI. STAFF REPORT

A. David Boyd, Executive Director

- PALCO inquiry regarding Scotia: *PALCO currently provides power from its biomass plant to the town of Scotia through a distribution system it also owns. Due to restriction on direct access electricity sales, this arrangement will have*

*to be modified when PALCO no longer owns the homes in Scotia, and PALCO has contacted RCEA to see if there might be a beneficial role for RCEA as the situation is reconfigured. Staff will look into the matter.*

## **VII. OLD BUSINESS**

- A. Update and discussion on the RCEA-PG&E Local Government Partnership process.
1. Review options and direct staff on next steps regarding term of contract, negotiation process, and letter of agreement: *David Boyd presented budgets and staff scenarios for the 2 or 3 year program options. Approve 3 year program scenario, convert Program Assistant staff position to Program Specialist, and add an additional staff position for a second Program Specialist, authorize staff to send "letter of agreement" to PG&E.*  
**Motion – Dave Meserve; Second – Mike Dunker; 7-0 Vote**

## **VII. NEW BUSINESS**

- A. Discussion of operational issues for interim period between funded programs: *David Boyd updated the Board on the situation. "Gap" period will likely require reduced hours of operation.*
- B. Discussion and decisions regarding upcoming staffing issues: *Approve one-time 10% raise of staff salaries to cover COLA for the period of the current and upcoming PG&E contracts, and continue offering current health benefits for staff scheduled to work at least 60% time.*  
**Motion – Dave Meserve; Second – Dean Heyenga; 6-1 Vote (Glaser)**  
*David Boyd will incorporate this salary increase and benefits package into budget negotiations with PG&E.*
- C. Report from DG Energy public forum: *Jeff Leonard reported on the Fairhaven Renewable Energy Project public meeting hosted by RCEA. Establish a citizen's advisory committee to facilitate public education and input to DG Energy regarding the Fairhaven Renewable Energy Project.*  
**Motion –Michael Powers; Second – Dave Meserve; 7-0 Vote**

## **IX. CLOSED SESSION**

Pursuant to Government Code Section 54957 – Personnel

- A. Executive Director Performance Evaluation

## **XI. REPORT FROM CLOSED SESSION – Nothing to report**

## **XII. ADJOURNMENT – 5:03**

***The next regular RCEA Board of Directors Business Meeting will be on  
March 20, 2006, at 3:00 p.m.***