



Redwood Coast Energy Authority

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REGULAR MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

September 19, 2005
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Matthew Marshall at 269-1700 by noon the day of the meeting.

I. ROLL CALL – 3:15

Members: City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dean Glaser (Vice-Chair), City of Fortuna; City Council Member Dave Meserve, City of Arcata; City Manager Wiley Buck, City of Blue Lake; City Council Member Mike Dunker, City of Rio Dell (arrived 3:20); Supervisor John Woolley, County of Humboldt.

Absent: City Council Member Dean Heyenga, City of Trinidad; City Manager Michael Powers, City of Ferndale.

Staff: David Boyd, Executive Director; Matthew Marshall, Program Assistant.

Guests: George Williamson, Planwest Partners; Jim Height; Kaye Strickland.

II. REPORTS FROM MEMBER ENTITIES

John Woolley, who serves on the Board of the Local Government Commission (LGC), communicated that the LGC continues to be supportive of RCEA.

III. ORAL COMMUNICATIONS

Jim Height explained that he was writing an article on the Energy Element for the North Coast Journal.

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- A. Approve Minutes from August 22, 2005 Board Meeting.
- B. Approve attached Warrants.
- C. Approve a contract with Tom Barrett for an amount not to exceed \$1,500 for preparation and delivery of a workshop on commercial lighting.

The Redwood Coast Energy Authority (RCEA) was formed in 2003 as a Joint Powers Association, representing seven municipalities (the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Trinidad and Rio Dell) and Humboldt County. RCEA's purpose is to develop and implement sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.

- D. Approve a contract with Tom Barrett for an amount not to exceed \$550 for preparation and delivery of a workshop on residential mold and moisture control.
- E. Approve a contract with Dana Boudreau for an amount not to exceed \$15,000 for design and construction coordination of Redwood Coast Energy Resource displays.

Motion – John Woolley; Second – Dean Glasser; 5-0 Vote

V. REMOVED FROM CONSENT CALENDAR ITEMS - None

Items removed from the Consent Calendar will be heard under this section.

VI. OLD BUSINESS

- A. Progress report on the development of the Energy Element of the Humboldt County 2025 General Plan Update.
Review public comments on Draft Energy Element and Background Technical Report; and advise staff of recommendations for amendments:
David Boyd summarized the process and progress to date, and shared that in general the comments received have been very favorable. Comments were collected from July 29 to September 12.
George Williamson reiterated the positive nature of the comments, and pointed out that in addition to incorporation into the County General Plan, the final documents would be useful strategic guides for RCEA as the regional energy authority.
After some discussion of the draft documents and the comments summary provided to the board, the Board requested that Planwest prepare for the next board meeting a document that summarizes the comments that have been made, accompanied by responses to the comments and any proposed changes to the draft documents .
- B. Update on the status of the proposed RCEA/PG&E Partnership:
David Boyd reported that the prospects were looking good for approval of the proposed partnership. If approved in full, the program would involve more direct work on installation and implementation of energy efficiency technology, and would include work with the commercial, local government, and residential sectors. There would also be some continuation of the current energy education and outreach program.

VII. NEW BUSINESS

- A. Update on DG Energy Solutions “Tri-Renewable Energy Park”:
David Boyd shared with the Board DG Energy’s conceptual proposal for commercial-scale wind and wave power installations in the vicinity of their Fairhaven biomass power plant. DG Energy will be invited to make a presentation on their proposal at a future board meeting.

VIII. STAFF REPORT

A. David Boyd, Executive Director

1. RCEA newsletter: *The fall issue of RCEA's new newsletter, "The Energy Factor," has been completed and distributed by email, and print copies will be sent out and made available soon. Future issues will come out quarterly.*
2. Upcoming workshops: *RCEA will be helping to promote two PG&E workshops, will be co-sponsoring a workshop on restaurant efficiency, and will be continuing to hold workshops on a variety of subjects—tankless water heaters, residential energy efficiency, mold prevention, commercial lighting, motors and variable speed drives, and retail business energy efficiency.*
3. Community events: *The RCEA booth will be at both days of the North County Fair in Arcata and at the Fortuna Apple Festival.*
4. Solar Neighbors Tour: *RCEA is coordinating and promoting this year's solar tour on October 2, which will be organized into six neighborhoods and will feature over 50 homes and businesses.*
5. AEDC energy efficiency & solar loans: *Maureen Hart is working with AEDC to establish a program for loans to businesses for energy efficiency and solar projects.*
6. SBDC window display: *RCEA will have a window display at the North Coast SBDC's Prosperity Center during October.*

IX. ADJOURNMENT – 4:35

***The next regular RCEA Board of Directors Business Meeting will be on
October 19, 2005, at 3:00 p.m.***