



# Redwood Coast Energy Authority

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## REGULAR MEETING MINUTES

Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501

October 17, 2005  
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Matthew Marshall at 269-1700 by noon the day of the meeting.

### I. ROLL CALL – 3:00

**Members:** City Council Member Jeff Leonard (Chair), City of Eureka (arrived shortly after start of meeting); City Council Member Dean Glaser (Vice-Chair), City of Fortuna; City Council Member Mike Dunker, City of Rio Dell; City Council Member Dean Heyenga, City of Trinidad; City Council Member Dave Meserve, City of Arcata; Supervisor John Woolley, County of Humboldt.

**Absent:** City Manager Wiley Buck, City of Blue Lake; City Manager Michael Powers, City of Ferndale.

**Staff:** David Boyd, Executive Director; Matthew Marshall, Program Assistant; Cory O'Connor, Intern.

**Guests:**

George Williamson, Planwest Partners; Michael Winkler, Schatz Energy Research Center; Steve Salzman, Winzler & Kelly; Jim Height.

### II. REPORTS FROM MEMBER ENTITIES

*Dean Glaser expressed the City of Fortuna's thanks to RCEA for assistance obtaining a CEC Technical Assistance grant, which allowed the City to make design changes to their wastewater treatment facility that will result in significant, long-term energy savings.*

### III. ORAL COMMUNICATIONS - None

### IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

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*The Redwood Coast Energy Authority (RCEA) was formed in 2003 as a Joint Powers Association, representing seven municipalities (the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Trinidad and Rio Dell) and Humboldt County. RCEA's purpose is to develop and implement sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.*

- A. Approve Minutes from September 19, 2005 Special Board Meeting.
- B. Approve attached Warrants.

**Motion – Dave Meserve; Second – Mike Dunker; 5-0 Vote**

## V. REMOVED FROM CONSENT CALENDAR ITEMS - None

Items removed from the Consent Calendar will be heard under this section.

## VI. OLD BUSINESS

- A. Progress report on the development of the Energy Element of the Humboldt County 2025 General Plan Update.
  - 1. Review public comment summary, approve amendments, formally adopt Draft Energy Element, and authorize transmittal to Humboldt County Community Development Services Department. *The board reviewed the summary of public comments and suggestions and agreed on changes and additions that would be made. The Board agreed to adopt the Draft Energy Element and Background Report as amended.*  
**Motion – Dave Meserve; Second – Dean Heyenga; 6-0 Vote**  
*The Final Energy Element and Background Report will be presented to the County during a Board of Supervisors meeting in November.*

## VII. NEW BUSINESS

- A. Compressed Natural Gas – Local Municipal Opportunities: *Dean Glaser reported on communication with a representative of Clean Energy who offered to make a presentation to the RCEA Board on options for natural gas vehicles and fueling stations. David Boyd will contact Clean Energy about making a presentation.*
- B. Community Choice Aggregation – Proposed presentation by Navigant Consulting: *John Woolley has provided David Boyd with contact information for Navigant Consulting, which is a lead consultancy in the state on Community Choice Aggregation. An initial visit by a Navigant representative would only require paying travel and lodging expenses. The Board authorized David Boyd to look into having Navigant Consulting present Community Choice Aggregation to the local city managers.*  
**Motion – John Woolley; Second – Dean Heyenga; 6-0 Vote**
- C. Redwood Community Action Agency Low-Income Energy Efficiency Program: *Add to agenda and authorize drafting letter of support.*  
**Motion – John Woolley; Second – Dean Glaser; 6-0 Vote**

## VIII. STAFF REPORT

- A. David Boyd, Executive Director
  - 1. PG&E Partnership Update: *Staff will be working with PG&E to work out the details of the partnership, including the quantifiable energy savings goals that will need to be met.*

2. Humboldt Solar Neighbors Tour Report: *RCEA took the lead in organizing and promoting the tour, which had around 300 participants and featured almost 60 sites.*
3. Humboldt Solar Services Guide: *A solar hot water booklet is being developed as a companion to the solar electric guide.*
4. Time-of-Sale Home Energy Inspection Update: *David Boyd has talked with the Arcata City Energy Committee, and Cory O'Connor will be attending the Energy Committee meeting to discuss the topic more with them.*
5. Meeting with Florida Power & Light – wind project: *David Boyd met with representatives of Florida Power & Light, who are taking a preliminary look at the possibility of a wind development in the Cape Mendocino area.*
6. DG Energy Update – Blue Lake: *DG Energy is moving forward with getting the Ultrapower plant up and running.*
7. RCEA newsletter: *In addition to being available online, hard copies of the newsletter were printed and mailed to city, county, and public agency staff. The Fall newsletter will be available soon.*
8. Upcoming workshops: *The Board was provided with a list of upcoming workshops.*
9. Community events: *The Fortuna Apple Festival was the last event of the year.*
10. AEDC energy efficiency & solar loans: *AEDC is now offering loans to small business for solar and energy efficiency projects. RCEA and AEDC are working to secure a better interest rate.*
11. SBDC window display: *The Board's packet included a picture of RCEA's window display at the Prosperity Center, which will be up until the end of October.*

## **IX. ADJOURNMENT – 4:40**

***The next regular RCEA Board of Directors Business Meeting will be on November 21, 2005, at 3:00 p.m.***