



Redwood Coast Energy Authority

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SPECIAL MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

March 14, 2005
Monday, 3:00 p.m.

I. ROLL CALL – 3:10 p.m.

Members: Supervisor John Woolley, County of Humboldt; City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dean Glaser (Vice-Chair), City of Fortuna; Dean Heyenga, City of Trinidad; City Council Member Mike Dunker, City of Rio Dell; City Council Member Dave Meserve, City of Arcata.

Absent: City Manager Michael Powers, City of Ferndale; City Manager Wiley Buck, City of Blue Lake;

Staff: David Boyd, Executive Director; Leisa Bertelsen, Program Assistant; Kris Buihner, Intern.

Guests: Nancy Reichard, NetGain; Rudy Ramp; Michael, Schatz Energy Research Center.

II. CONSENT CALENDAR

- A. Approve Minutes from February 7, 2005, Special Meeting.
- B. Approve attached Warrants.
- C. Approve contract with Scott Willits in the amount of \$450 to provide a public workshop in energy efficiency applications of infrared thermography.
- D. Approve contract with Dana Boudreau (dba Energy Wise) for an amount not to exceed \$5,000 to provide up to ten residential energy efficiency workshops as locations throughout Humboldt County.
- E. Approve contract with Utility Management Services in the amount of \$1,400 to provide training to RCEA member agency staff in accessing and understanding available facility energy use information.
- F. Authorize acceptance of a \$1,000 grant from the Headwaters Fund to assist with the cost of providing Building Operators Training in Humboldt County.

Motion – Dave Meserver; Second – Dean Glaser; 6-0 Vote

III. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

IV. OLD BUSINESS

- A. Progress report and discussion on development of the Energy Element for the Humboldt County General Plan Update.
 - 1. Report from Staff and Nancy Reichard (Net Gain) on Energy Element progress in preparation for the upcoming Board visioning meeting.
Reviewed Public Scoping meetings held in Willow Creek, Eureka and Garberville. John Woolley would like the transportation issue addressed since the RCEA is not scoped for this and that it is not too early to make a policy statement. Comments will be e-mailed and an outline will be attached to the agenda/reminder for the board visioning meeting.

V. NEW BUSINESS

- A. Presentation and discussion of the changes to the administration of Public Goods Charge Funds for the '06 to '08 funding cycle.
 - 1. Authorize staff to negotiate with PG&E regarding a change in status from "3rd Party Provider" to "Partner."
Motion – Dave Meserver; Second – Dean Heyenga; 6-0 Vote

VI. STAFF REPORTS

- A. David Boyd, Executive Director
 - 1. Energy Resource Center
 - 2. Media Campaign
 - 3. Workshops
 - 4. Public Events
 - 5. Web Site

VII. REPORTS FROM MEMBER ENTITIES - None

VIII. ORAL COMMUNICATIONS – Michael from SERC would like to see the efficiency of this building metered.

IX. ADJOURNMENT – 4:35 p.m.

The next RCEA Board of Directors Meeting will be Monday, April 18, 2005, 3:00 p.m., at the Redwood Coast Energy Resource Center.