



Redwood Coast Energy Authority

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REGULAR MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

June 20, 2005
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Leisa Bertelsen at 269-1700 by noon the day of the meeting.

I. ROLL CALL – 3:05 p.m.

Members: Supervisor John Woolley, County of Humboldt; City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dean Glaser (Vice-Chair), City of Fortuna; Dean Heyenga, City of Trinidad; City Council Member Dave Meserve, City of Arcata; City Council Member Mike Dunker, City of Rio Dell; City Manager Michael Powers, City of Ferndale.

Absent: City Manager Wiley Buck, City of Blue Lake.

Staff: David Boyd, Executive Director; Leisa Bertelsen, Program Assistant.

Guests: David Carter, Schatz Energy Research Center; Anand Gopal, Schatz Energy Research Center; Norm Ehrlich, Six Rivers Solar; Michael Eckhart, Trend Setter; George Williamson, Planwest.

II. REPORTS FROM MEMBER ENTITIES

Supervisor John Woolley asked HWMA to support him for the Special Risk Management Authority, July 8th being the close of nominations.

III. ORAL COMMUNICATIONS

Anand Gopal and David Carter from Schatz Energy Research Center presented the design proposal for a Hydrogen Power Park and requested support from the RCEA and for RCEA's office to be the venue for their community meeting. The meeting is scheduled for July 6, 2005 from 4:00-6:00 p.m. Use of the Redwood Coast Energy Resource Center as a venue for the meeting was supported by the Board.

Norm Ehrlich from Six Rivers Solar discussed local code problems for solar water heating. In an effort to obtain uniform energy codes he asked each Board member to take the issue to their Building Departments and for the issue to be a future agenda item.

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- A. Approve Minutes from May 16, 2005 Board Meeting.
- B. Approve attached Warrants. **REMOVED**
- C. Approve contract with Michael Welsh in the amount of \$2,000 for editing and proof-reading assistance for the RCEA quarterly newsletter.

Motion – Dean Glaser; Second – Mike Dunker; 7-0 Vote

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

- B. Approve attached Warrants. *Dean Glaser requested clarification. Future Warrants will contain a “memo” column.*

Motion – Dean Glaser; Second – Mike Dunker; 7-0 Vote

VI. OLD BUSINESS

- A. Presentation and discussion of the Administrative Draft of the Humboldt County 2025 General Plan Update.
 - 1. Authorize Staff to release Draft Energy Element for public review.
The Board felt the Administrative Draft required further discussion. Several suggestions for amendments were made. Staff was directed to develop the Agenda for the next Board meeting to allow maximum time for continued discussion of the Administrative Draft prior to authorization for release.

Motion – Jeff Leonard; Second – Mike Dunker; 7-0 Vote

VII. NEW BUSINESS

- A. Discussion of the 2005 RCEA member agency education and marketing program.
This item was deferred to a future meeting.

VIII. STAFF REPORT

A. David Boyd, Executive Director

1. Local Government Energy Network meeting
 - Community Choice Aggregation
 - PG&E Partnership Update

David Boyd attended a meeting of the Local Government Energy Network in Oakland in June 10.

2. Reporting and cash flow issues

RCEA is making headway in getting caught up with its reporting and invoicing.

3. Surplus energy materials donation

RCEA received a donation of surplus energy efficiency materials which it is making available to public agencies.

4. Workshops & Public Outreach Events

Due to a scheduling conflict RCEA will not be able to participate in the postponed Trinidad Fish Festival.

5. Energy Tool Bank

Brian Wilson, RCEA Program Manager, did an excellent job putting the Tool Bank together, and a catalogue of tools is available.

6. Grant Proposal Activities

Maureen Hart, RCEA Program Manager, collaborated with Strategic Energy Innovations to write a Rural Business Opportunity Grant Proposal which includes RCEA-related elements.

7. Intern Recruitment

RCEA has openings for hiring several new student interns.

IX. ADJOURNMENT – 5:00 p.m.

The next regular RCEA Board of Directors Business Meeting will be on July 18, 2005, at 3:00 p.m.