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## SPECIAL MEETING MINUTES

Humboldt County Courthouse  
Conference Room "A"  
825 5<sup>th</sup> Street, Eureka, CA 95501

January 3, 2004  
Monday, 3:00 p.m.

### I. ROLL CALL – 3:00 p.m.

**Members:** Supervisor John Woolley, County of Humboldt; City Council Member Jeff Leonard, City of Eureka; City Council Member Dean Glaser (Acting Chair), City of Fortuna; City Manager Wiley Buck, City of Blue Lake; Mayor Dean Heyenga, City of Trinidad; City Council Member Mike Dunker, City of Rio Dell; City Manager Michael Powers, City of Ferndale..

**Absent:** City Council Member Dave Meserve, City of Arcata;

**Staff:** David Boyd, Executive Director; Maureen Hart, Program Manager.

**Guests:** Shirley Shelburn, Public; Rudy Ramp, Public.

### II. CONSENT CALENDAR

A. Approve Minutes from December 9, 2004, Special Meeting.

B. Approve attached Warrants.

**Motion – Dean Heyenga; Second – John Woolley; 7-0 Vote**

### III. REMOVED FROM CONSENT CALENDAR ITEMS - None

### IV. OLD BUSINESS – None

## V. NEW BUSINESS

### A. Nominate and appoint RCEA Board Chair.

Nomination of Jeff Leonard:

**Motion – Wiley Buck; Second – Michael Powers; 7-0 Vote**

### B. Nominate and appoint RCEA Board Vice-Chair.

Nomination of Dean Glaser:

**Motion – Dean Heyenga; Second – Michael Powers; 7-0 Vote**

## VI. STAFF REPORTS

### A. David Boyd, Executive Director

- Contact with Steve Mueller, DG Energy Solutions
- RCEA Energy Information & Demonstration Center development update

### B. Maureen Hart, Program Manager

- Training Update
  - BOC dates and promotional meeting
  - Title 24 Training
  - Commercial Energy Efficiency Training
- Fact sheet development update
- Survey of local business
- CEC Bright Schools and Energy Partnership updates

## VII. REPORTS FROM MEMBER ENTITIES - None

## VIII. ORAL COMMUNICATIONS

Shirley Shelburn introduced Rudy Ramp as the new representative from the Healthy Humboldt Coalition.

## IX. ADJOURNMENT

***Due to the President's Day holiday, the Regular Meeting of the RCEA Board of Directors for February is cancelled. A Special Meeting is scheduled for Monday, February 7, 2005.***