



Redwood Coast Energy Authority

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REGULAR MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

December 19, 2005
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Matthew Marshall at 269-1700 by noon the day of the meeting.

I. ROLL CALL – 3:05

Members: City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dean Glaser (Vice-Chair), City of Fortuna; City Manager Wiley Buck, City of Blue Lake; City Council Member Mike Dunker, City of Rio Dell; City Council Member Dave Meserve, City of Arcata; Supervisor John Woolley, County of Humboldt.

Absent: City Council Member Dean Heyenga, City of Trinidad; City Manager Michael Powers, City of Ferndale.

Staff: David Boyd, Executive Director; Matthew Marshall, Program Assistant; Budd Dickenson, AARP Senior Community Service Program employee.

Guests: Michael Winkler, Schatz Energy Research Center; Rudy Ramp; Shirley Shelburn.

II. REPORTS FROM MEMBER ENTITIES

John Woolley thanked the Board their vote for him for the SDRMA board of directors.

Jeff Leonard reported that the City of Eureka is working to provide a site for a Environmental Technology Center that is being developed by the Center for Environmental Economic Development, which will showcase and develop cutting-edge energy technology and sustainable design.

III. ORAL COMMUNICATIONS - None

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from October 17, 2005 Board Meeting.

B. Approve attached Warrants. **REMOVED**

Motion – Dean Glaser; Second – Dave Mesrve; 6-0 Vote

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

A. Approve attached Warrants.

Motion – Mike Dunker; Second – Dean Glaser; 6-0 Vote

VI. OLD BUSINESS

- A. Progress report on the development of the Energy Element of the Humboldt County 2025 General Plan Update and discussion of next steps. *The final Energy Element and Background Report were handed off to the County and will eventually be incorporated into the County General Plan. David Boyd made a presentation to the Humboldt County Board of Realtors and they have agreed to work with RCEA on drafting a time-of-sale energy audit ordinance.*
- B. Update and discussion on the RCEA-PG&E Local Government Partnership process. *RCEA staff is continuing to work with PG&E on developing a feasible program and budget that will satisfy required energy-savings and cost effectiveness targets.*

VII. NEW BUSINESS

- A. Set Special Meeting dates for January and February 2006. *Since the next two regular meeting dates fall on holidays, special meetings will be scheduled for January 23, 2006 and February 27, 2006.*
Motion – Mike Dunker; Second –Wiley Buck; 6-0 Vote
- B. Report on Redwood Coast Energy Resource Center lease negotiations. *The current RCERC lease is expiring at the end of December, and the landlord has expressed plans to raise the rent from \$3,300 to \$3,500 a month after January. David Boyd is looking into whether this is negotiable as well as exploring other options for the RCERC.*
- C. Report on available PG&E programs to assist low-income residents with rising energy bills. *David Boyd provided information on the variety of programs PG&E is offering to reduce energy costs for low-income customers.*
- D. Report and discussion about the Humboldt Peak Oil Advisory Group (POAG). *David Boyd requested guidance from the Board on how they would like RCEA to respond to requests for assistance from groups, such as POAG, involved in issues related to RCEA's mission. The Board agreed that staff could provide support and assistance to other groups as long as no formal endorsements or commitments could be inferred.*

VIII. STAFF REPORT

- A. David Boyd, Executive Director
 - 1. Status report on current PG&E contract accomplishments: *the Board was provided with a summary of RCEA program accomplishments to date.*
 - 2. PG&E Free CFL & Exit Signs outreach effort report: *RCEA staff visited 252 local businesses to promote PG&E's free lighting program, which had a significant impact on the number of local participants in the program.*

3. AARP trainee hiring opportunity: *Budd Dickenson will be working at RCEA through AARP's Senior Community Services Employment Program. Budd has extensive experience in the energy field and his wages will be entirely paid by the AARP program.*
4. RCEA Fall Newsletter: *In addition to being available online, hard copies of the fall newsletter were printed and mailed to city, county, and public agency staff.*
5. DG Energy Update – Fairhaven Tri-Renewable Energy project: *DG Energy's proposed wind and wave energy generation additions to their Fairhaven facility have received preliminary approval from PG&E, and DGE will begin the permitting process in January. Also, the Ultrapower plant in Blue Lake is expected to be operational within the next year or so, though DGE was unable to negotiate a price from PG&E that they felt was economically-viable, so the electricity will be sold out of the area.*
6. Fortuna ACE Energy Awards: *RCEA provided "Energy Hero Awards" to students that have been working on energy efficiency projects with Strategic Energy Innovations.*
7. Local Government Energy Network Meeting: *Maureen Hart attended the meeting in early December, and learned that the LGC is requesting funding assistance. David Boyd will get more information on the matter, and LGC membership and possible funding will be placed on a future agenda.*

IX. ADJOURNMENT - 4:30pm