



Redwood Coast Energy Authority

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SPECIAL MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

August 22, 2005
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Leisa Bertelsen at 269-1700 by noon the day of the meeting.

I. ROLL CALL – 3:00

Members: City Council Member Dean Glaser (Vice-Chair), City of Fortuna; City Manager Wiley Buck, City of Blue Lake; City Council Member Mike Dunker, City of Rio Dell; City Council Member Dean Heyenga, City of Trinidad; Supervisor John Woolley, County of Humboldt.

Absent: City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dave Meserve, City of Arcata; City Manager Michael Powers, City of Ferndale.

Staff: David Boyd, Executive Director; Maureen Hart, Program Manager; Matthew Marshall, Program Assistant; Cory O'Connor, Intern; Ben Mattio, Intern.

Guests:

Michael Winkler, Schatz Energy Research Center; Shirley Shelburn, Humboldt Watershed Council.

II. REPORTS FROM MEMBER ENTITIES - None

III. ORAL COMMUNICATIONS - None

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- A. Approve Minutes from July 25, 2005 Special Board Meeting.
- B. Approve attached Warrants.
- C. Approve contract with David Wylie (ASW Engineering) for an amount not to exceed \$8,000 for preparation and delivery of workshops on motor efficiency and variable speed drives.

Motion – John Woolley; Second – Mike Dunker; 5-0 Vote

V. REMOVED FROM CONSENT CALENDAR ITEMS - None

Items removed from the Consent Calendar will be heard under this section.

VI. OLD BUSINESS

- A. Progress report on the development of the Energy Element of the Humboldt County 2025 General Plan Update: *The Draft Energy Element is available online, on CD, and in hard copies. Feedback so far has been positive and favorable. Shortly after the final public comment meeting a final draft addressing comments and feedback will be presented to the RCEA Board. After RCEA Board approval the draft will be presented to the County.*
- B. Update on the status of the proposed RCEA/PG&E Partnership: *RCEA has been invited to re-craft its program design and continued partnering with PG&E is looking promising.*
 - 1. Request RCEA member agencies to send letters of support to PG&E: *In light of recent developments, letters of support are not urgently needed, and David Boyd will be in contact with Board members if and when letters of support are needed.*

VII. NEW BUSINESS

- A. Introduction to Peak Oil, a presentation by Michael Winkler, Schatz Energy Research Center: *Michael Winkler presented background information, data, and common perspectives on when and how world oil production will peak.*
- B. Review and approve ballot resolution for election of candidates to serve on the Special District Risk Management Authority Board of Directors: *Approve Resolution No. 2005-1 authorizing the selection of Thomas Lewis, Ken Sonksen, John Woolley, and Antonio Sedano as candidates to serve as directors on the SDRMA Board of Directors.*
Motion – Dean Heyenga; Second – Wiley Buck; 5-0 Vote

VIII. STAFF REPORT

- A. David Boyd, Executive Director
 - 1. RCEA Program Assistant hiring update: *RCEA has hired Matthew Marshall for the Program Assistant Position. Interns Ben Mattio and Cory O'Connor were also introduced to the Board.*
 - 2. Small Business & Commercial lighting outreach effort: *Door-to-door efforts promoting the program are going well, and PG&E reports increasing numbers of requests for lamps.*
 - 3. Upcoming workshops: *There are a number of workshops planned for the fall—including Energy Efficiency for Small Businesses, Motors and Variable*

Speed Drives, Energy Efficiency for Restaurant, and Tankless Water Heaters.

4. Community events: *RCEA has logged around 30 event days this year so far, including the County Fair. It is planned to participate in the North Country Fair in Arcata and the Apple Fest in Fortuna.*

IX. ADJOURNMENT – 4:20

The next regular RCEA Board of Directors Business Meeting will be on September 19, 2005, at 3:00 p.m.